



# SERVICE MEMORANDUM

<b>Product Category</b>	ALL WITH ACC CLIMATE CONTROL AIR CONDITIONING SYSTEMS		
<b>SERVICE MEMORANDUM #</b>	SM-00100	<b>Issue Date</b>	12-27-2017
<b>CUSTOMER NAME</b>	ALL ACC CLIMATE CONTROL DEALERS	<b>Issued By</b>	DE
<b>SUBJECT</b>	AIR CONDITIONING MAINTAINENCE		

Maintenance of **any** air conditioning system is critical to prevent the loss of efficiency, function and/or premature failure of any of the system components. Maintenance on the A/C system should be performed year round, not just when it starts to get hot outside. **ANY** units equipped with ACC Climate Control air conditioning systems are required to perform an annual inspection checklist to ensure systems remain efficient and retain their warranty coverage.

Please refer to the ACC standard warranty policy document or the ACC operation manual for assistance in maintaining your air conditioning system. A copy of the ACC standard warranty policy document, ACC operation manual, and ACC annual inspection checklist can be found at <http://www.accclimatecontrol.com/page/2/Warranty> .

**Forms must be completed on or before unit's annual in-service date to maintain the A/C system's warranty. Cost to perform annual inspections are the responsibility of the owner/operator.**

Please contact ACC Warranty immediately if any issues are found during annual inspection.

Email copy of inspection forms to [Dakota.Elswick@Valeo.com](mailto:Dakota.Elswick@Valeo.com) or mail to address below. Failure to do so will prevent or delay future warranty claims.

*Note: Use only PAG (Poly Alkylene Glycol) compressor oil in R-134a systems. Do not mix PAG compressor oil with other synthetic oils. Keep PAG oil in tightly sealed containers. If oil becomes contaminated with moisture (color will change to milky) or standard oils, dispose of properly Do Not Use!*

*Note: When servicing an R-134a system, use only those service tools certified for and dedicated to R-134a refrigerant and PAG compressor oils. Residual or non HFC refrigerants or oils will contaminate the R-134a system.*

**WARNING: Recover all refrigerant and re-cycle or dispose of per Federal, State, Local and Shop guidelines. Always follow all Federal, State, Local and Shop safety standards and use proper safety equipment when performing these procedures. Thoroughly read and understand all instructions before performing maintenance.**